

Thousand Oaks East Phase IV Homeowners' Association, Inc.

Request for Exterior Change

Name: _____ Lot # _____

Property Address: _____ Ph: _____

Mailing address if different: _____

Email address _____

- Describe desired change, addition or replacement with attached plans and specifications.
- Attach drawing/survey showing lot, house, and placement of project and /or color samples.
- Each project or request requires a separate form. Attach additional forms if needed.

Proposed Contractor/Phone _____

- Any changes or replacements must be properly contracted for with a licensed contractor and the required permits must be obtained in compliance with all county codes and ordinances (if applicable) prior to commencement of work.
- Applicant is responsible for any and all damage that may be caused due to the requested change, addition or replacement. The applicant is responsible and liable to the Homeowners Association and any Individual Property Owner for any actions of any and all contractors, trades or persons providing services to or on their property that may cause injury or damage.
- Approval of this request is provided by the Design Review Board (DRB) as stipulated in the Association Documents.
- The DRB does not have the authority to approve any exception, change to or suspension of any Deed Restriction.
- It is the responsibility and obligation of each applicant to ensure that any and all actions are in compliance with any and all Deed Restrictions.

Signature

Date

Send form and attachments to: **Thousand Oaks E IV DRB**

c/o Sentry Management
28050 US HWY 19 N, Suite 509
Clearwater, FL 33761

(727) 799-8982
Fax (727) 799-8984

*It is suggested you make a copy of this form for your records prior to submission.
The DRB will respond within 30 days of receipt. (Will send a copy of approval via email, if available)*

DESIGN REVIEW BOARD RESPONSE

Request Received _____

Response Returned _____

_____ Approved / Not Approved	NOTE: _____
_____ Approved / Not Approved	_____
_____ Approved / Not Approved	_____

Signature of DRB Representative

Date